



GEPSCO

GUJRANWALA ELECTRIC POWER COMPANY (GEPSCO)

CAREER OPPORTUNITIES

- Applications are invited through National Testing Service (NTS) for appointment against following posts in GEPSCO, initially for a period of (01) year on Contract Basis extendable further on good performance, if required.
- The requisite qualification / experience and other conditions are given as under:-

Sr No.	Name of Post	Age Limit as on 08.06.15	No of Posts	Qualification and Experience	Posts / Quota
01	Stenographer Grade-I (BPS-16)	18-30 Years	5	B.A, BSc 2nd Class with Math / Stat / Physics / Economics / Computer Science from a recognized University with a minimum speed of:- a. 80 w.p.m in short hand, b. 50 w.p.m typing. c. Certificate in Microsoft Office & Internet (e.mail) etc. Note: Preference will be given to the candidates having higher qualifications than those prescribed above.	Open Merit = 5
02	Headmaster / Headmistress (BPS-16)	18-30 Years	2	BA/B.Sc (II Div) + B,Ed (II Div) + two years teaching-cum-administrative experience as TGT.	Open Merit = 2
03	SST or TGT Teacher Urdu (BPS-16)	18-30 Years	5	BA (Urdu Litr) (II Div) / MA (Urdu) + B,Ed (II Div) / MA (Edu) II Div	Open Merit = 5
04	SST or TGT Teacher English (BPS-16)	18-30 Years	3	BA (English Litr) (II Div) / MA (English) + B,Ed (II Div) / MA (Edu) II Div	Open Merit = 3
05	TGT Oriental Language (BPS-16)	18-30 Years	1	M.A Islamiyat (II Div) with Arabic a one of the elective subjects in BA, (II Div)	Open Merit = 1
06	TGT Home Economics (BPS-16)	18-30 Years	1	B.Sc in Home Economics (II Div) + B.Ed (II Div)	Open Merit = 1
07	Senior English Teacher (Phy, Math) (BPS-16)	18-30 Years	1	B.Sc (Double Maths, Phy) (II Div) + B.Ed (II Div) / MA (Education) II Divn	Open Merit = 1
08	Senior English Teacher (Math) (BPS-16)	18-30 Years	1	B.Sc (Double Maths, Phy) (II Div) + B.Ed (II Div) / MA (Education) II Divn	Open Merit = 1
09	Senior English Teacher (Chem, Bio) (BPS-16)	18-30 Years	1	B.Sc (Chem, Bio) (II Div) + B.Ed (II Div) / MA (Education) II Divn	Open Merit = 1
10	Senior English Teacher (Phy, Double Math) (BPS-16)	18-30 Years	1	B.Sc (Double Maths, Phy) (II Div) + B.Ed (II Div) / MA (Education) II Divn	Open Merit = 1
11	Computer Teacher (BPS-16)	18-30 Years	1	BCS or equivalent (II Div)	Open Merit = 1
12	TGT Chemistry, Biology (BPS-16)	18-30 Years	4	B.Sc (Chem, Bio) (II Div) + B.Ed (II Div) / MA (Education) II Divn	Open Merit = 4
13	TGT Phisic, Chemistry, Math (BPS-16)	18-30 Years	3	B.Sc (Phy, Chem, Maths) (II Div) + B.Ed (II Div) / MA (Education) II Divn	Open Merit = 3
14	LS-I (BPS-15)	18-30 Years	185	Matric + 3-Year DAE Electrical (B-Grade) + 01 year working experience as Electrical Supervisor	Open Merit = 172 Minority=9 Disable=4
15	SSO-I (BPS-15)	18-30 Years	26	Matric + 3-Year DAE Electrical / Electronics (B-Grade) + 03 years working experience in relevant field	Open Merit = 24 Minority=1 Disable=1
16	Test Inspector M&T / GSC (BPS-15)	18-30 Years	4	Matric + 3-Year DAE Electrical (B-Grade) + 03 years working experience in relevant field	Open Merit = 4

17	Data Coder (BPS-15)	18-30 Years	43	B.A, BSc, B.Com 2nd Class with Math / Stat / Physics / Economics. He / She must qualify professional trade test with atleast 50 % marks	Open Merit = 36 Women=4 Minority=2 Disable=1
18	Data Entry Operator (BPS-15)	18-30 Years	42	B.A, BSc, B.Com 2nd Class with Math / Stat / Physics / Economics. He / She must qualify professional trade test with atleast 50 % marks, speed of 16000 key depression per hour or typing speed of 45 w.p.m	Open Merit = 35 Women=4 Minority=2 Disable=1
19	Senior Physical Training Instructor / Supervisor (BPS-15)	18-30 Years	1	BA with Senior Diploma in Physical Education	Open Merit = 1
20	Librarian (BPS-15)	18-30 Years	1	BA/B.Sc, with Diploma in Library Science	Open Merit = 1
21	Senior Store Keeper (BPS-15)	18-30 Years	3	Intermediate + 3-Year DAE Electrical / Mechanical	Open Merit =3
22	Store System Supervisor (BPS-15)	18-30 Years	2	Intermediate + 3-Year DAE Electrical / Mechanical with 5 years working experience in Store Management or in the relevant discipline (for Stock Verifiers only)	Open Merit =2
23	Stock Verifier (BPS-15)	18-30 Years	3	Intermediate + 3-Year DAE Electrical / Mechanical with 5 years working experience in Store Management or in the relevant discipline (for Stock Verifiers only)	Open Merit =3
24	Junior Store Keeper (BPS-14)	18-30 Years	8	Matric + 3-Year DAE Electrical / Mechanical	Open Merit =5 Emp./Children=2 Women=1
25	LS-II (BPS-14)	18-30 Years	67	Matric + 3-Year DAE Electrical (B-Grade) or Matric + 3-Year DAE Electrical (2nd Divn) with 8 years working experience in Technical Field as LM-I in WAPDA.	Open Merit = 50 Emp./Children=13 Minority=3 Disable=1
26	SSO-II (BPS-14)	18-30 Years	35	Matric + 3-Year DAE Electrical / Electronics (B-Grade)	Open Merit =25 Emp./Children=7 Minority=2 Disable=1
27	Assistant Foreman SS&T / GSC (BPS-14)	18-30 Years	25	Matric + 3-Year DAE Electrical / Electronics (B-Grade)	Open Merit =19 Emp./Children=5 Minority=1
28	Assistant Foreman Construction (BPS-14)	18-30 Years	2	Matric + 3-Year DAE Electrical (B-Grade)	Open Merit =2
29	Lab / Test Asstt: M&T / SS&T / GSC (BPS-14)	18-30 Years	15	Matric + 3-Year DAE Electrical / Electronics (B-Grade)	Open Merit =11 Emp./Children=3 Minority=1
30	Stenographer Grade-II (BPS-14)	18-30 Years	38	B.A, BSc 2nd Class with Math / Stat / Physics / Economics / Computer Science from a recognized University with a minimum speed of:- a. 60 w.p.m in short hand, b. 40 w.p.m typing. c. Certificate in Microsoft Office & Internet (e.mail) etc. Note: Preference will be given to the candidates having higher qualifications than those prescribed above.	Open Merit = 23 Emp./Children=8 Women=4 Minority=2 Disable=1
31	Audit Assistant (BPS-14)	18-30 Years	31	B.Com 1st Division, Auditing & Advance Accounting OR B.A, BSc 1st Division + 03 years working experience in Audit / Accounts	Open Merit =22 Emp./Children=6 Minority=2 Disable=1

32	Accounts Assistant (BPS-14)	18-30 Years	62	B.Com 1st Division, Auditing & Advance Accounting OR B.A, BSc 1st Division + 03 years working experience in Audit / Accounts	Open Merit = 40 Emp./Children=12 Women=6 Minority=3 Disable=1
33	Commercial Assistant (BPS-14)	18-30 Years	88	B.A, B.Com, BSc, BCS (C-Grade)	Open Merit = 55 Emp./Children=18 Women=9 Minority=4 Disable=2
34	Head Clerk / Assistant (BPS-14)	18-30 Years	5	B.A, B.Com, BSc, BCS (C-Grade)	Open Merit = 4 Emp./Children=1
35	HDM Grade-B (BPS-13)	18-30 Years	7	Matric + 3-Year Diploma in Draftsman ship + 5-Year working experience in relevant field	Open Merit =6 Emp./Children=1
36	Assistant Draftsman (BPS-12)	18-30 Years	10	Matric + 2-Year Diploma Draftsman ship	Open Merit =8 Emp./Children=2
37	Computer Instructor / Teacher (BPS-11)	18-30 Years	2	BCS or equivalent (II Div)	Open Merit =2
38	Store/Stock Clerk (BPS-09)	18-30 Years	4	Intermediate (C-Grade)	Open Merit =3 Emp./Children=1
39	Senior Clerk (BPS-09)	18-30 Years	24	Intermediate (C-Grade) OR Matric (C-Grade) + 10 years working experience in relevant field.	Open Merit =16 Emp./Children=5 Women=2 Minority=1
40	Khatib Cum Imam (BPS-09)	30-40 Years	2	1) Compulsory a. Sanad for Dars-e-Nizami b. Proficiency in Tafseer and Hadith c. Free from Sectarian thoughts d. Must be married e. Proficiency in Khatabat 2) Additional preferred qualification a. Hafiz-e-Quran b. Proficiency in Qirat c. General knowledge d. Should be able to write articles of good standard on religious and special subject e. Moulvi Fazil	Open Merit =2
41	Electrician-1 SS&T (BPS-09)	18-30 Years	1	Matric + 3-Year DAE Electrical / Electronics (C-Grade)	Open Merit =1
42	Security Sergeant (BPS-08)	45-Years (Tech) 40-Years (Non- Tech)	27	Matric + Retired Armed Forces as Hav / Naik or equivalent	Open Merit =27
43	Senior Store Keeper MIS (BPS-08)	18-30 Years	1	Matric + 3-Year DAE Electrical / Mechanical	Open Merit =1
44	Telephone Operator (BPS-07)	18-30 Years	5	Matric (C-Grade) with 40 w.p.m in typing	Women=5
45	Crane Operator (BPS-07)	18-30 Years	5	Matric + 2-years certificate from Govt. Vocational Institute with one year experience	Open Merit = 4 Emp./Children=1
46	Electrician-II SS&T / MIS (BPS-07)	18-30 Years	3	Matric + 3-Year DAE Electrical / Electronics (C-Grade)	Open Merit =3
47	Fitter-II SS&T (BPS-07)	18-30 Years	18	Matric + 3-Year DAE Electrical / Electronics in required Technology (C-Grade)	Open Merit =13 Emp./Children=4 Minority=1
48	Machine Attendant (BPS-07)	18-30 Years	3	Matric + 3-Year DAE Electrical / Electronics in required Technology (C-Grade)	Open Merit =3

49	Welder (BPS-07)	18-30 Years	3	Matric + 3-years' experience in the relevant trade	Open Merit =3
50	Winder (BPS-07)	18-30 Years	5	Matric + 3-years' experience in the relevant trade	Open Merit = 4 Emp./Children=1
51	Auditor (BPS-07)	18-30 Years	8	I.Com / D.Com (C-Grade) with typing speed 40.w.p.m.	Open Merit =6 Emp./Children=2
52	Sub Station Attendant (BPS-07)	18-30 Years	19	Matric + 3 years Diploma in Electrical / Electronics (C-Grade) or Matric + 2 years Diploma in Electrical / Electronics + 01 year working experience in relevant field	Open Merit =14 Emp./Children=4 Minority=1
53	Tracer (BPS-07)	18-30 Years	36	Matric with Drawing as an optional subject + Certificate from Govt. recognized Institution	Open Merit = 26 Emp./Children=7 Minority=2 Disable=1
54	Surveyor (BPS-07)	18-30 Years	9	Matric + Diploma in Surveying from Govt. School of Civil Engineering Rasul or equivalent qualifications	Open Merit = 7 Emp./Children=2
55	Meter Reader (BPS-07)	18-30 Years	63	Intermediate or Equivalent	Open Merit = 46 Emp./Children=13 Minority=3 Disable=1
56	Junior Clerk (Operation / TCC) (BPS-07)	18-30 Years	200	Matric (C-Grade) with 40 w.p.m in typing	Open Merit = 126 Emp./Children=40 Women=20 Minority=10 Disable=4
57	Junior Clerk (RO / Account / Audit) (BPS-07)	18-30 Years	112	Matric (C-Grade) with 40 w.p.m in typing	Open Merit = 71 Emp./Children=22 Women=11 Minority=6 Disable=2
58	Physical Education Teacher (BPS-07)	18-30 Years	2	Matric + Diploma in Physical Education	Open Merit =2
59	Lab Assistant (School) Phy / Chem / Bio (BPS-07)	18-30 Years	3	Matric (C-Grade) with Science subject	Open Merit =3
60	Gate Clerk (BPS-07)	18-30 Years	7	Matric (C-Grade)	Open Merit = 5 Emp./Children=1 Women=1
61	Fork Lifter Operator (BPS-06)	18-30 Years	3	Middle + HTV License five years' experience in trade and subject to proficiency test	Open Merit =3
62	Black Smith (BPS-06)	18-30 Years	5	Matric with 3-years' experience in the trade	Open Merit = 4 Emp./Children=1
Total No. of Posts:			1302		

Applicants are advised to read the following instructions carefully before filling the relevant prescribed application form available on the NTS website with this advertisement.

Instructions & General Conditions

- Candidates are eligible to apply for appointments having domicile of Gujranwala, Hafizabad, Gujrat, Mandi Baha ud Din, Sialkot & Narowal, Districts.
- **Computer knowledge is compulsory including MS Office, Windows, Internet & E-mail for above posts (i.e. serial No.01,11,16,17,18, 20 to 24, 29 to 39, 43,44,51,56,57,59&60).**
- Minorities, Disabled, Women and Employee's Children Quota (where applicable) will be observed as per policy.
- Candidates applying on appropriate application form for the post available on NTS website will only be considered for short listing.
- Serving candidates are advised to apply through proper channel (age limit upto 40-years having 02-years continuous service in any Govt. Department).
- Only short listed candidates will be called for interview.
- Candidates, if selected, will be required to perform duties within the jurisdiction of GEPCO.
- No TA/DA will be allowed to candidates for Test or Interview.
- Candidates applying against Employees Children Quota must ensure to attach all relevant documents mentioned in the application form alongwith copy of CNIC of father / mother. They must also provide an affidavit that their brother / sister or widowed mother is not already employed in GEPCO against Employees Children Quota.
- Candidates applying against Disabled Quota must attach Disability Certificate from Assessment Board for the Disabled persons from City / District / Provincial Council for rehabilitation of Disabled persons.
- Candidates awaiting their result are not eligible to apply.
- General age relaxation has already been included in the age mentioned against each category. No further age relaxation is allowed in the prescribed age limit.
- Incomplete applications or applications containing incorrect information shall be rejected.
- Original documents must be presented by the candidates at the time of interview.
- Candidates may contact NTS for any query / enquiry regarding written test, display of provisional and final list of candidates, Roll No. slips, test centers, results etc.
- GEPCO reserves the right to withhold the recruitment process at any stage.
- Attested copies of all Educational Documents, Domicile Certificate, CNIC of applicant and other relevant certificate(s) / document(s) as well as two recent passport size photographs must reach the following address by **19 June 2015** through courier service / Pakistan post etc.

How to apply

- i. Applications forms are available on NTS Website: www.nts.org.pk
- ii. Candidates are required to send their complete prescribed Application Form at **NTS Headquarters 1-E, Street No.46, 1-8/2, Islamabad.**
- iii. Mobile phone is not allowed in test center premises.
- iv. Application submitted by hand will not be entertained.
- v. Candidates shall submit application forms duly filled in alongwith Test **fee of Rs.400/- for BPS 6-16** in favour of National Testing Service, copy of CNIC and two recent passport size photographs directly to NTS through courier on the address mentioned on Application Form on or before **19 June 2015.**
- vi. Test fee shall be paid in any branch of UBL,HBL, MCB or ABL on prescribed Bank Challan (attached with application form downloaded from NTS website i.e. www.nts.org.pk)
- vii. Roll No. Slips containing the information regarding test center, timings and test date shall be separately dispatched directly to candidates by NTS at least one week before the test.
- viii. Candidates can also download their Roll No. Slips from NTS website.

DIRECTOR GENERAL (HUMAN RESOURCE & ADMINISTRATION)
GEPCO HEADQUARTERS 565-A, MODEL TOWN G.T. ROAD GUJRANWALA